



KENT INVICTA TRIPLES LEAGUE **CONSTITUTION**

1. Mission Statement

Bowls has traditionally been one of those sports where the practice of an acceptable level of etiquette features strongly in any game situation. The Kent Invicta Triples League hopes that member Clubs will have regard to the statement in the preface to the latest edition of the Laws of the Game, *"that the Laws have been framed in the belief that true sportsmanship will prevail."*

2. Kent Invicta Triples League Structure

The League known as "KITL" shall be affiliated to the English Indoor Bowling Association (EIBA) and any other bowling association it may choose. The KITL structure is specific to KITL and shall not contravene those of any participating club.

3. Objectives

KITL has the following key objectives:

- To enable all Kent based indoor bowls clubs registered with EIBA, and approved by the KITL Management Committee, to participate in various triples based leagues.
- To promote the game of triples bowls between clubs and members with similar objectives.
- To provide appropriate flexibility to ensure all matches are played.
- To ensure that KITL, in all its activities, will endeavour to comply with the requirements and rules of conduct of EIBA and any other affiliated bowls associations.

Participating clubs and members will be subject to the KITL, as well as their own club constitution and objects.

4. KITL Management Committee

The KITL Management Committee comprises the following roles, elected bi-annually, to serve for a minimum term of two years:

- Chair, Secretary, Treasurer and Results Officer – these are the "elected officers"
- One Representative member of each participating club. A summary of the committee roles are shown at the end of this document, and shall be available on the KITL website.
- When a vote on any issue is required, only the individual club representatives shall have one vote, with the Chair having any deciding vote.

The Management Committee shall:

- Set the rules for the composition and running of the leagues, the eligibility criteria for clubs to join KITL and club membership fees.
- Set the committee meeting dates. During the formative year the Committee shall meet bi-monthly, thereafter quarterly - or as deemed necessary.
- Set the date of the Annual General Meeting (the "AGM"). The AGM shall take place within one month of the end of the playing season.
- Set an Extraordinary General Meeting (the "EGM"). This can be convened at the request of at least a two-thirds majority of the Management Committee giving 14 days' notice and specifying the purpose of the meeting.
- Set a quorum for all the above meetings this being two elected officers and six club representatives. In the absence of the Chair, the role will be taken by one another elected officer.
- Have the authority to draw upon any person(s) or member(s) having specialist or technical skills, knowledge and/or experience to advise or assist the Committee. Such persons or members shall not have voting rights.
- Appoint an *ex officio* auditor with no voting rights.

Decisions taken at Management Committee meetings commit all members of the committee, irrespective of whether or not they voted to the contrary. A pre-requisite of membership is an acknowledgement of shared responsibility and full ownership of all measures passed by the majority of the Management Committee.

5. KITL Annual General Meeting & Extraordinary General Meeting

There shall be an AGM each year. The AGM should, unless extraordinary circumstances prevent, be held within 14 months of the last one. Notice of the meeting shall be given to member clubs at least 4 weeks before the AGM by email and on the website. Member clubs may propose a motion at an AGM. The proposal should be sent to the League Secretary at least 4 weeks before the AGM. The League Secretary shall itemise the proposal on the agenda and, if appropriate, advise member clubs of said proposal(s) prior to the meeting.

An EGM to be convened at the request of at least a two-thirds majority of the Management Committee giving 14 days' notice and specifying the purpose of the meeting.

6. KITL Membership & Fees

Membership is open to all Kent based indoor bowls clubs registered with EIBA and approved by the KITL Management Committee. Applications to join KITL must be made by 31 December, to the League Secretary, for due consideration by the Management Committee. The KITL Management Committee shall have the right to refuse entry to any club or nominated representative thereof where they deem it is appropriate to do so.

All participating clubs will contribute a one-off joining fee and pay an annual fee for each league they elect to participate in during the playing season. Fees will be reviewed and set annually by the Management Committee. The fees are set out in the KITL Composition of Leagues and Rules, a copy of which is on the KITL website.

7. Accounts

All fees and monies raised shall go towards furthering the aims and objectives of KITL. All club monies will be banked in an account held in the name of the KITL. The Treasurer will be responsible for the finances of the League. The financial year shall end on 31st December each year. An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

8. Complaints, Discipline & Appeals

General Complaints. Any dissatisfaction with playing rules, procedures and Codes of Conduct shall be brought to the attention of the Management Committee for discussion and resolution.

Discipline. Any breach of KITL rules and complaints regarding the behaviour of members may result in disciplinary action being taken against a club and/or member. The Management Committee has the power to take appropriate disciplinary action. This might take the form of a warning, verbal or written, temporary banishment or even expulsion.

Appeals. There will be a right of appeal. However, any concerns, allegations or reports of poor practice/abuse relating to the welfare of club members shall be recorded and responded to by the Management Committee whose decision is final.

9. Data Protection

KITL is committed to complying with data protection law and to respecting the privacy rights of individuals. The policy applies to all of our members including junior and social.

10. Alterations to Constitution & Composition of KITL Leagues and Rules

Alterations and additions to the KITL Constitution and Composition including the leagues and rules shall only be made at an AGM, or EGM, duly convened for that purpose. They will need approval by two-thirds of the clubs voting.

11. Dissolution of KITL

In the event of KITL being wound up or dissolved, the funds and assets remaining after all debts and liabilities have been satisfied, including costs of dissolution, shall be distributed either evenly or proportionately (depending on when clubs join KITL) to all member clubs.